

 <p>क.रा.वी.नि. ESIC</p>	<p>कर्मचारी राज्या बीमा निगम (श्रम एवं कर्मसंस्थान मन्त्रक, भारत सरकार) कर्मचारी राज्य बीमा निगम (श्रम एवं रोजगार मंत्रालय, भारत सरकार) Employee's State Insurance Corporation (Ministry of Labour & Employment, Government of India)</p>	 <p>सत्यमेव जयते</p>	<p>आঞ্চलिक कार्यालय, कोलकाता पञ्चदीप भवन, ५/१ ग्रांट लाने, कोलकाता-७०००१२ द्वितीय कार्यालय, कोलकाता पंचदीप भवन, ५/१ ग्रांट लाने, कोलकाता-७०००१२ Regional Office, Kolkata Panchdeep Bhawan, 5/1 Grant Lane, Kolkata-700012 ☎: 033 2236 4454-55, 033 2225 9236, Fax: 033 2236 5279 E-mail: rd-westbengal@esic.nic.in Website: www.esic.nic.in</p>
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Dated: 05/09/2024

CIRCULAR**Sub: Accommodation of Holiday Home at Darjeeling**

It is brought to the notice of all concerned that Holiday Home at Darjeeling will be operational for a further period of 01(one) year from **10/09/2024 to 31/08/2025**. Details of Holiday Home and Terms & Conditions are appended below:

Name & address of the Hotel	Accommodation details	Persons allowed	Contact details
M/s. Sanderling Resort and Spa, Mall Road, Near Darjeeling Tourist Lodge, Darjeeling - 734101 Contact No. 7866989979 (M)	2 Double- Bedded Rooms (First Floor) (Room No. 205 & 206)	2 Adult + 2 Children (<u>Dependent Children of the Applicant can be allowed in one room irrespective of their age</u>)	The Branch Officer (Estt-II), Regional Office, Kolkata, ESI Corporation, 5/1, Grant Lane, Kolkata –700 012 Call: 033 2236 4451-55, Ext: 232 Email : establishment2-wb@esic.nic.in

1. The Allotment of Holiday Home will be as per the Rules, Regulations and Rates as laid down in Headquarters Office Circular No. D-11/27/TOR/Policy/09/CT dated 22/12/2009.
2. Booking of the rooms will be strictly on **First Come, First Serve Basis**". Booking requests received **120 days** before the date (Check-in) of booking will not be entertained.
3. Booking of Holiday Home will be confirmed through issuing Allotment Letter, subject to submission of Payment of Tariff within 3 days from the date of booking request (if confirmed through email).
4. Cancellation of booking should be intimated at least 30 days in advance, or else the recovery is liable to be made from the concerned official through their Controlling Office as per rules. Tendency of last minute cancellation of booking is resulting into denial of facilities to other prospective visitors.
5. All the application shall be routed and duly forwarded through the Controlling Officer of the applicant. Application received directly from the applicant shall not be entertained except in the case of Retired Personnel of ESIC.
6. It will not be possible to accommodate any extra person(s) and accommodation will be provided strictly to person(s) only in whose name(s) booking is done. No request will be entertained in this regard.
7. Accommodation can be provided for a period not exceeding 05 days. The Check-in and Check-out time for the occupants shall be 01:00 P.M and 12:00 Noon respectively.

(M.K.Bharti)

Asstt. Director (Estt Br-II)

Copy to:

1. Director (General Branch), ESIC, Headquarters Office, New Delhi for information.
2. All Branches/Branch Offices/ All DCBOs under R.O Kolkata for information.
3. SRO Durgapur/ SRO Barrackpore/ ESICH Joka/ Camp Office, Siliguri/ ZVO, Kolkata for information.
4. Rajbhasha Sakha, R.O Kolkata for issuance of the order in Hindi.
5. Website Manager, ESIC with a request to upload on the website concern.